

GOVERNMENT OF ARUNACHAL PRADESH  
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING  
ITANAGAR.

No. CM-15/97 (Pt. I)

Dated Itanagar, the 20th Feb/2000.

OFFICE MEMORANDUM

Sub :- Reservation for persons with disabilities in Group A, B, C & D identified posts/services under the Govt. — revised procedure for filling up of the vacancies.

The undersigned is directed to forward herewith a copy of Office Memorandum No. 36035/16/98 Estt.(Res) dated 13th July '99 from the Govt. of India, Ministry of Personnel, Public Grievances & Pensions, Deptt. of Personnel & Training New Delhi, on the above subject and to say that the policy regarding 3% reservation of posts in direct recruitment to Group A, B, C & D for physically handicapped persons has been accepted by the Govt. and decided that while filling up of posts in Group A, B, C & D through direct recruitment, the appointing authorities under the Govt. should strictly follow the policy of filling up of reserved posts by physically handicapped persons as enunciated under Govt. of India's letter dated 13/7/99 cited above. In this connection, a copy of DO No. 16-25/99-NI.I(PWD) dated 14/12/99 from the Joint Secy. Ministry of Social Justice & Empowerment, Govt. of India, Shastri Bhavan, New Delhi is also enclosed herewith.

The reference on making 3% reservation of posts in Group A, B, C & D for the persons with disabilities against direct recruitment the consolidated guidelines/instructions are available in the Swamy's Compilation of Reservation and Concessions for SC/ST, OBC (Mandal Commission) Ex-Servicemen, sportsmen Compassionate Appointments and physically handicapped which may be referred to while examining <sup>the</sup> case.

In this connection, it may also be noted that in the event of non-availability of physically handicapped persons the post reserved for them shall be filled up by direct recruitment from the APST candidates.

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The receipt of the Office Memorandum may please be acknowledged.


Sd/- P.M. Nair,  
Chief Secretary to the  
Govt. of Arunachal Pradesh,  
Itanagar.

Memo No. M-15/97 (Pt. I)

Dated Itanagar, the 24<sup>th</sup> Feb 2000.

Copy to :-

1. All Commissioners,  
Govt. of Arunachal Pradesh,  
Itanagar.
  2. All Secretaries,  
Govt. of Arunachal Pradesh,  
Itanagar.
  3. All Heads of Departments,  
Arunachal Pradesh,  
Itanagar/Naharlagun.
  4. All Deputy Commissioners/  
Addl. Dy. Commissioners,  
Arunachal Pradesh.
- For information and necessary action. They are requested to bring the above Office Memorandum to the appointing authorities/ Heads of Offices under their control for strict compliance.

  
( J. M. Tangu )  
Commissioner (P & AR),  
Govt. of Arunachal Pradesh,  
Itanagar.

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GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS  
DEPARTMENT OF PERSONNEL AND TRAINING  
NEW DELHI

OFFICE MEMORANDUM

No. 36035/16/98-Estt (Res) dated the 13 July 1999

Sub:- Reservation for persons with disabilities in Group A, B, C & D identified posts/services under the Central Government - revised procedure for filling up of the vacancies.

The undersigned is directed to refer to this Department's O.M. No. 36035/16/91-Estt (SCT) dated 20.09.1994 on the subject mentioned above and to say that in para 2 of this O.M. it has been stressed on all recruiting agencies that the vacancies reserved for the physically handicapped should be indicated alongwith the other vacancies, so that the physically handicapped candidates can also apply alongwith others.

2. It has been brought to the notice of this Department that while advertising the vacancies meant for persons with disabilities, the recruiting agencies are not indicating the sub-category of disability, for which the vacancies have been reserved. Further, the members of the general public may not be aware of the exact percentage of disability for being eligible for government jobs. As the Ministry of Agriculture, etc. are aware that with the enactment of the persons with Disabilities (Equal Opportunities, Protection of Rights and Full participation) Act, 1995, the definition of categories of persons with disabilities for the purpose of reservation in posts/services under the Central Government was circulated vide this Department's O.M. No. 36035/16/98-Estt (Res) dated 04.06.1998. In this O.M. the minimum degree of disability for being eligible for getting employment under the Central Government has also been indicated.

Contd... 2/-

3. It has been decided that while inviting applications for filling up of vacancies meant for persons with disabilities, the following information in the notice inviting applications should be invariably indicated:-

- (i) Sub-categories of disability for which the vacancies are reserved.
- (ii) The exact percentage of disability for being eligible for applying for the vacancy proposed to be filled up.

Further, there should be a column in the application form stating the category to which the candidate applying under the quota reserved for persons with disabilities belongs to viz. SC/ST/OBC/General.

4. All the Ministries/Departments, etc. are requested to bring the above instructions to the notice of all the heads of Departments and appointing agencies under their control for necessary compliance.

Sd/- Ms. J.D.Kulkarni,  
Director (Res)

To,

1. All Ministeries/Departments of the Government of India.
2. Department of Economic Affairs (Banking Division), New Delhi.
3. Department of Economic Affairs (Insurance Division), New Delhi.
4. Department of Public Enterprises, New Delhi.
5. Railway Board.
6. Union Public Service Commission/Suprim Court of India/Election Commission/LOK Sabha Secretariat/Rajya Sabha Secretariat/Cabinet Secretariat/Central Office/Planning Commission.
7. Staff Selection Commission, CGO complex, Lodi Road, New Delhi.
8. Office of the comptroller & Auditor General of India, Bahadurshah Zafar Marg, New Delhi.
9. Office of the Chief Commissioner for Disabilities, Shastri Bhawan, New Delhi.

( Copy )

D.O. No. 16-25/99-NI. I (PWD)

MINISTRY OF SOCIAL  
JUSTICE AND EMPOWERMENT  
GOVT. OF INDIA  
SHASTRIBHAVAN  
NEW DELHI-110001

December 14, 1999.

Dear Shri Koya,

As you are aware, Section 33 The Persons with Disabilities (Equal Opportunities, Protection of Rights & Full Participation) Act, 1995" provides for reservation of not less than 3% for the persons with disabilities in every establishment, of which 1% each shall be reserved for persons suffering from (i) blindness or low vision, (ii) hearing impairment; and (iii) locomotor disability or cerebral palsy, in the posts identified for each disability. Necessary executive orders for reservation for 3% of posts in Govt. establishments in all category of posts have already been issued by the Government of India.

A Committee constituted in 1984 by this Ministry had already identified suitable posts, which could be manned by the persons with disabilities, in all groups of posts. We have circulated the list of identification of jobs to all our Central Ministries/Departments for implementing the provision of 3% reservation for persons with disabilities in Central Govt. Estts. Necessary instructions have also been issued by the DoPT that existing identification done in 1986 shall remain valid, till the same is modified by the Govt. on the recommendations of the Expert Committee constituted under Section 32 of the Act. A copy each of the lists identified earlier are enclosed herewith.

3. Section 32 of the act stipulates that appropriate Govt. shall (a) identify posts, in the establishments, which can be reserved for the persons with disability and (b) at periodical intervals not exceeding three years, review the list of post identified and up date the list taking into consideration the developments in technology.

4. Keeping in view the above provision, the Ministry of SJ & E have constituted an Expert Committee vide order dated 2.7.99 to identify review the posts in Group A, B, C and D to be reserved for the persons with disabilities in its Ministries/ Departments and Public Sector Under takings, under the Chairmanship of Additional Secretary of this Ministry. A copy of the order is also enclosed herewith. Three Sub-Committees have also been set by the Expert Committee for identification of jobs for each category of disability.

5. Section 32 of the Act also covers the States to constitute an expert Committee for identification of suitable jobs in Govt. Estts. If any identification has been done earlier in the State, the same may be kept in operation by issuing appropriate instructions to all concerned till the same is modified by the Expert Committee of your State. I would, Therefore, request you to undertake similar exercise, as required under the section 32 of the Act urgently and inform us of the action taken at the earliest.

Yours sincerely,

Sd/-  
(Gauri Chatterji),

Shri Ganesh Koya,  
Secy. (Social Welfare Deptt)  
Govt. of A.P. Itanagar.

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