

No. AR-55/2007/348
GOVERNMENT OF ARUNACHAL PRADESH
MINISTRY OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
ADMINISTRATIVE REFORMS

Dated Itanagar the 9th October, 2007.

OFFICE MEMORANDUM

The undersigned is directed to refer to the Government notifications relating to appointment of PIOs/APIOs for various departments under the Government of Arunachal Pradesh and to say some questions arises in seeking clarifications on the following points that are constantly been poring in, to the department for clarification. The main problems/confusions being received in this regards are –

1. Some of the offices under the Government of Arunachal Pradesh are found to be without PIO/APIO.
2. Whether appointment of APIO is compulsory in every department/officers?
3. There is frequent transfer of officers already appointed as PIO/APIO. Whether every transfer should be followed by appointment of new PIO/APIO.

The matter has been examined in this department and it is now decided by the Government and clarify as under :-

- a). The department has requested all the departments/officers to nominate name and designation of their officers along with contact numbers to be appointed as PIOs. But some of the departments/officers have not nominated PIO till date. The Head of Department/Controlling Officer of the officers are requested to nominate the name of PIO without further delay.
- b). The appointment of APIO is compulsory and necessity under the Act for convenience of the citizen to seek information's from far of places without going to the places where information's are available. According to sub-section (2) of section 5 of the Act, the duties of APIO is to received application from the citizen and forward the same to concern PIO or senior officer specified under sub-section (1) of section 19 or the Central Information Commission or the State Information Commission as the case may be within five days with a copy for information to concerned applicant. Every APIO is supposed to maintain a register as prescribed vide No. OM-106/2006 dated 7-11-2006.
- c). Frequent transfer and posting of officer from one place to another is within the domain of the Government. Such transfer and posting of officers should not disturb the duties and responsibilities of the officer as PIO attached with post, the Relieving Officer should automatically accept the duties and responsibilities of PIO as he has replaced the Relieved Officer/PIO. Hence, every transfer order of concerned PIO/APIO should not require appointment of new PIO/APIO a fresh for that office. The responsibilities of PIO lie with the Relieving Officer. Hence, no formal appointment of PIO/APIO shall be issued from the Nodal Department except proposal for appointment of new PIO.

- d). For the convenience of the citizens, the designated PIO or APIO should display distinctly in front of their officer room compulsorily as PIO or APIO as the case may be.

It is requested to all the department/offices / PIOs / APIOs under the Government of Arunachal Pradesh to take note of the above clarification for guidance.



(Kirba Lomi)

Deputy Secretary (AR)
Government of Arunachal Pradesh

Memo No. AR-55/2007

Dated Itanagar, the 10th Oct, 2007.

Copy for information :-

1. The Secretary to Governor, Arunachal Pradesh, Itanagar.
2. The Joint Secretary (E), Government of India, Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, North Block, New Delhi – 110001 for information.
3. The Secretary to Chief Minister, Arunachal Pradesh, Itanagar.
4. The PS to Chief Secretary, Government of Arunachal Pradesh, Itanagar.
5. The PS to Ministers, Arunachal Pradesh, Itanagar.
6. All Principal Secretaries / Commissioners / Secretaries / Joint Secretaries, Government of Arunachal Pradesh, Itanagar.
7. The Registrar, Arunachal Pradesh Information Commission, Secretariat Annex, Itanagar.
8. The Secretary, Arunachal Pradesh Service Commission, Arunachal Pradesh, Itanagar.
9. All Deputy Secretaries / Under Secretaries, Govt. of Arunachal Pradesh, Itanagar.
10. All Deputy Commissioners/Additional Deputy Commissioners, Arunachal Pradesh.
11. All Heads of Offices, Arunachal Pradesh, Itanagar/Naharlagun.
12. The DIPR, Govt. of Arunachal Pradesh for publication in the Extraordinary Gazette. He is further requested to supply 50 copies to the undersigned.
13. Office copy.



(Kirba Lomi)

Deputy Secretary (AR)
Government of Arunachal Pradesh