

TIME BOUND-URGENT

**GOVERNMENT OF ARUNACHAL PRADESH
PUBLIC WORKS DEPARTMENT**

GRAM : CHIEFWORKS

PHONE : 0360-2212427

FAX : 0360-2212428

EMAIL : cepwdezita@sancharnet.in, boraete@gmail.com

**OFFICE OF THE CHIEF ENGINEER(EZ)
PWD, AP, ITANAGAR**

**No. CEAP(EZ)/ WM-4/ /2008-09/
To**

Dated: Itanagar, the 26th September,2008.

All Superintending Engineer,
(Under Eastern Zone), PWD, AP

Sub:- Write-off sanction of off-road vehicles, unserviceable and obsolete items, dead stock and scrap items.

Ref: No. SPWD/W-411/2008-09

Dated Itanagar, the 10th Sept/2008

A copy of the Cabinet decision of the meeting held on 9th September 2008, communicated vide above reference is enclosed herewith for ready reference. In this connection, the following actions are immediately required to be taken by the Superintending and Executive Engineers for early disposal of the **unserviceable**, **obsolete** and **dead stocks** available with the Field Divisions.

- 1) Superintending Engineers shall constitute a board for condemnation of unserviceable, obsolete, dead and unwanted stocks for Divisional/Central Stocks items which were earlier operated under 2059 Stocks. Un-serviceability of the identified stock items and T&Ps shall be certified by Superintending Engineers before processing of write-off sanctions.
- 2) Executive Engineers shall similarly constitute a board for disposal of unserviceable and dead stock lying in the MAS Account of works. This shall include off road vehicles and T&Ps which have outlived their economical life.
- 3) The case for write-off sanctions should be forwarded to this office for submission to the Finance Department.
- 4) On receipt of write-off sanctions from the Government, immediate action should be taken for public auction by ensuring wide publicity in the Print and Electronic Media. Procedures stipulated in the Arunachal Pradesh Gazette Notification No. 247 dated 19th December, 2005 (copy annexed in the enclosure) shall be followed in this regard.
- 5) As mentioned in the Memorandum No. SPWD/W-411/2008-09 dated 10th September, 2008 (copy annexed in the enclosure), the Commissioner (PWD) will chair the Board of Committee for auction of such items.
- 6) The cases for write-off sanction **shall reach this office by 10th October, 2008 repeat 10th October,2008**, so as to reach the Finance Department within **15th October, 2008**.

Encl: As stated



(Bora Ete)
Chief Engineer,
Eastern Zone, PWD, AP,
Itanagar.

//2//

Copy to:-

- 1) The Commissioner (PWD), Government of Arunachal Pradesh, Itanagar for favour of kind information along with the above stated enclosure.
- 2) The Chief Engineer, Western Zone, PWD, AP for information with reference to his letter No. mentioned in the reference.
- 3) All Executive Engineers (under Eastern Zone), PWD, AP for information and necessary action along with the above stated enclosure.



Chief Engineer, Eastern Zone,

**GOVERNMENT OF ARUNACHAL PRADESH
PUBLIC WORKS DEPARTMENT
SECRETARIAT : ITANAGAR**

No. SPWD/W-411/2008-09

Dated Itanagar, the 10th Sept. 2008

MEMORANTUM

Sub: One-time relaxation in delegation of financial powers to Chief Engineers of Engineering Departments for write-off sanction of off road vehicles, unserviceable and obsolete items, dead stock and scrap - Issues Regarding.

Ref: No.CAB/M-03/2008 dated 10th September 2008 – Minutes of the Meeting of the Meeting of the Cabinet held on 9th September 2008.


The Cabinet vide the reference cited have ordered as follows:

"Miscellaneous Item No.1. One time relaxation in delegation of Financial Power to Chief Engineers.

The Cabinet decided the following:

- a) All Works Department will obtain concurrence of the Finance Department for writing off sanction for scraps and other materials. The Finance Department will dispose of the proposed on priority on submission of such proposals.
- b) The Cabinet approved for condemnation of pipes which were procured earlier and disposing of it through public auction with the approval of the Finance Department.
- c) The Cabinet advised that all Chief Engineers should submit to the Finance Department such cases on priority to dispose of all unserviceable and unwanted materials lying with them.
- d) The Cabinet decided that the Commissioner (PWD) will chair the Board of Committee for auction of such items."

Chief Engineer (Western Zone), PWD is requested to intimate the above Cabinet decisions to all Chief Engineers of the Works Departments for strict compliance.


(Otem Dai)
Commissioner (PWD)
Govt. of Arunachal Pradesh
Itanagar.

The Chief Engineer (Western Zone),
Public Works Department,
Itanagar.

GOVERNMENT OF ARUNACHAL PRADESH
SECRETARIAT:: PWD::ITANAGAR.

No. SPWD/W-439/08-09/624

Dated Itanagar, the 12th June/08.

To

1. The Chief Engineer,
Design & Planning, PWD,
Govt. of Arunachal Pradesh,
Itanagar.
2. The Chief Engineer,
Eastern/Western Zone, PWD,
Govt. of Arunachal Pradesh,
Itanagar.

Sub: Report of the Committee on off road vehicles, unserviceable, scrap, obsolete and dead stock.

Sir,

The extract of Cabinet minutes of the meeting held on 5th June'08 at 1000 hrs in the Conference Hall of HCM, Arunachal Pradesh, Itanagar vide No.CAB/M-06/2008 Dtd. 5/6/08, quote "Item No.13: Report of the Committee on off vehicles, unserviceable scrap, obsolete and dead stock.

Approved for disposal by department within a fixed time frame.

Action: Commr (PWD) "Unquote. you are directed to take up necessary action on the matter under intimation to the Govt. within a fixed time framed.

This issues with the approval of Commissioner (PWD).

Yours faithfully,

Sd/-
(Nabum) S.O.
for Under Secretary (PWD),
Govt. of Arunachal Pradesh,
Itanagar.

File No. SPWD/W-411/2007-08
GOVERNMENT OF ARUNACHAL PRADESH
PUBLIC WORKS DEPARTMENT

MEMORANDUM FOR THE CABINET

Sub: Report of the Committee on off road vehicles, unserviceable, scrap, obsolete and dead stock.

The Cabinet vide its Meeting held on 18th April 2007 constituted a Sub-Committee headed by Shri Nabam Tuki, Hon'ble Minister (PWD, etc.) to assess the present book value of off-road vehicles, unserviceable, scrap, obsolete and dead stock materials and to suggest suitable mechanism for disposal of these materials. The other members of the Sub-Committee are Shri Tatar Kipa, Hon'ble Minister (Education, etc.), Shri Tanga Byaling, Hon'ble Minister (Industries, etc.).

The Cabinet Sub-Committee met on 26.05.2007, 24.09.2007 and 30.10.2007 and discussed the issue. The Cabinet Sub-Committee in its meeting on 26.05.2007, entrusted Chief Engineer, Western Zone, PWD to obtain and compile the data from various departments. Accordingly, Chief Engineer, PWD, Western Zone has submitted the details as follows:-

Sl. No.	Description	Purchasing Book value (Rs. in Lakh)	Present book Value/reserve price (Rs. in Lakh)	Remarks
1.	Off-road light vehicles (419 nos)	734.99	107.10	Annexe-A
2.	Off-road heavy vehicles (146 nos)	422.12	70.19	Annexe-B
3.	Unserviceable materials	1951.61	160.28	Annexe-C
4.	Obsolete materials	532.27	54.25	Annexe-D
5.	Scrap materials	348.05	17.91	Annexe-E
6.	Dead stock	--	--	--
		3989.04	409.73	

Observation on data/information furnished by various departments

Chief Engineer, Western Zone, PWD has also observed that the reserve prices recommended by various departments appear to be based on preliminary assessments, and a detailed assessment will be necessary by the Departments concerned to arrive at the real figures. Therefore, each department would be required to fix realistic reserve price as per laid down procedures, before disposal of the goods.

Procedure for condemnation:

Off-road vehicles: Condemnation of vehicles are sanctioned by government Upon recommendation of Condemnation /Board at various levels of government as per Govt. Orders (Annexe - F). The procedure for fixation of reserve prices are laid down in detail in Government Order at Annexe - G.

Unserviceable, Scrap, Obsolete and Dead Stock: When stores of any kind become unserviceable. a survey report is made in Form CPWA 18 which is done at once on discovery of the facts. In case of survey reports of stores valued above the powers of CE, the certificate that materials proposed to be survey reported are really unserviceable should be recorded by the SE concerned after inspection of the stores. In the case of survey reports below this amount which are within the competence of CE, the certificate should be given by the EE, while in case of survey reports within the competency of SE, the certificate should be given by the AE concerned.

The powers to issue order declaring stores surplus or unserviceable are:

1. EE : Rs. 7,500/-
2. SE : Rs. 40,000/-
3. CE : Rs. 2,00,00/-
4. ADG : Rs. 5,00,00/-

Considering the huge quantum of stores including off-road vehicles, it is submitted whether all the Departments concerned can be asked to take expeditious action to dispose these off through proper procedure after completion of Survey Report by departments concerned within a time frame.

This note is placed before the Cabinet for perusal and consideration. This note has been seen and has the approval of the Minister for Public Works Department.

Sd/-
(Otem Dai)
Commissioner & Secretary to
Govt. of Arunachal Pradesh.

Dated : 27/3/2008

No. OM-74/2005
GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
ADMINISTRATIVE REFORMS

Dated, Itanagar, the 23rd December, 2005.

To

1. The Principal Secretaries to the Government of Arunachal Pradesh, Itanagar.
2. The Commissioners/Secretaries to the Government of Arunachal Pradesh, Itanagar.
3. All Deputy Commissioners/Additional Dy. Commissioners Arunachal Pradesh.
4. All Heads of Offices under various Departments

Subject:- Disposal of condemned Government stores and vehicles – procedures thereof.

Sir,

I am directed to invite a reference to the Government Circular issued vide No. TPT(A) 104/79 dated 05-06-1991 on the subject mentioned above and to say that the Government of Arunachal Pradesh have decided to prescribe a uniform procedure on disposal of unserviceable stores/items including vehicles, equipments, machineries etc. in various departments / offices. Accordingly, the uniform procedure has been notified vide the No. OM-74/2005 dated 15-12-2005 (copy enclosed). New procedure outlines the following:-

1. All disposals in all the departments will be through open auction or by inviting closed/sealed tenders quoting offer price after inspection of the stores at site, after giving wide publicity through newspapers.
2. Procedure shall be applicable to all departments/offices under the Government of Arunachal Pradesh.
3. This will supersede or put an end to MLA quota etc. as per circular No. TPT(A) 104/79 dated 5-6-1991.
4. This will lead to good governance.

Therefore, it is requested to implement the new procedure in letter and spirit to ensure good governance and transparency in the administration.

Enclosed: **As above.**

Yours faithfully,



(Kirba Lomi)

Senior Analyst (O&M)



The Arunachal Pradesh Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 247, Vol. XIII, Naharlagun, Monday, December 19, 2005 Agrahayana 28, 1927 (Saka)

GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
ADMINISTRATIVE REFORMS

OFFICE MEMORANDUM

The 15th December, 2005

No. OM-74/2005. – Of late, it has been observed that various Departments under the Government of Arunachal Pradesh are following different procedure for disposal of unserviceable, stores/items including vehicles, equipments, machineries etc. Instances of disposal of such items to persons of choice on the basis of reserved price or there about and without following proper procedure, have come to the notice of the Government. It is apparent that any adhoc manner of disposal is not to the best advantage of the Government since it does not fetch the value which would have accrued to the Government if disposal was made through public auction/open tender after due publicity.

2. In view of above and to ensure that the Government exchequer does not suffer loss, Governor of Arunachal Pradesh is pleased to decide that henceforth following procedure should be followed by all concerned for every type of disposal of unserviceable and surplus stores:-

- 1) All kinds of disposals are to be made through open auction or by inviting closed/sealed tenders quoting offer price after inspection of the stores at site, after giving wide publicity through newspapers.
- 2) The 'reserved price' for the items/stores should be fixed based on their 'life period' and where no life period has been prescribed, the same should be fixed after consultation with the manufactures.
- 3) A board should be constituted consisting of not less 3 (three) members in each department which should include two technically qualified persons(s) inclusive of a representative with knowledge of financial matters from the department. The Board so constituted shall take into account the condition of stores and record suitable reasons for recommending the price. The board shall also go into the details to record its views if there was any negligence on the part of any officials(s) which has resulted in stores/items becoming unserviceable obsolete.

- 4) Relatives of the official/Head of the Department connected with the disposal of stores/items shall in no case take part in the bid for auctioning/tendering either directly or indirectly. If any such incident(s) comes to the notice of the Government, this will be viewed seriously to attract disciplinary actions.
- 5) Applying political pressure and obtaining recommendation of public leaders to augment his/her chances to acquire the stores/items with or without participating in the bidding shall disqualify the bidder(s) altogether even if his/her bidding turns out to be the lowest.
- 6) The rules/procedures as prescribed in General Financial Rules (GFRs) and CPWD Manual are to be strictly adhered to while declaring the stores as surplus/obsolete/unserviceable and in the follow up action for disposal.
- 7) In case of any doubt in any particular case, the matter may be referred to Administrative Reforms Department or Finance Department for clarification and guidance.

Henceforth, disposal of condemned Government/stores shall be made only through Open Auction/Tender. All the procedures prescribed prior to issue of this office memorandum shall be treated to have been reviewed.

This office memorandum shall also supercede Government circular issued vide No. TPT(A)/104/79 dated 5th June, 1991.

Kewal K. Sharma,
Commissioner & Secretary (AR)
Government of Arunachal Pradesh,
Itanagar.
