

No. OM-74/2005
GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
ADMINISTRATIVE REFORMS

Dated, Itanagar, the 23rd December, 2005.

To

1. The Principal Secretaries to the Government of Arunachal Pradesh, Itanagar.
2. The Commissioners/Secretaries to the Government of Arunachal Pradesh, Itanagar.
3. All Deputy Commissioners/Additional Dy. Commissioners Arunachal Pradesh.
4. All Heads of Offices under various Departments

Subject:- Disposal of condemned Government stores and vehicles – procedures thereof.

Sir,

I am directed to invite a reference to the Government Circular issued vide No. TPT(A) 104/79 dated 05-06-1991 on the subject mentioned above and to say that the Government of Arunachal Pradesh have decided to prescribe a uniform procedure on disposal of unserviceable stores/items including vehicles, equipments, machineries etc. in various departments / offices. Accordingly, the uniform procedure has been notified vide the No. OM-74/2005 dated 15-12-2005 (copy enclosed). New procedure outlines the following:-

1. All disposals in all the departments will be through open auction or by inviting closed/sealed tenders quoting offer price after inspection of the stores at site, after giving wide publicity through newspapers.
2. Procedure shall be applicable to all departments/offices under the Government of Arunachal Pradesh.
3. This will supersede or put an end to MLA quota etc. as per circular No. TPT(A) 104/79 dated 5-6-1991.
4. This will lead to good governance.

Therefore, it is requested to implement the new procedure in letter and spirit to ensure good governance and transparency in the administration.

Enclosed: **As above.**

Yours faithfully,


(Kirba Lomi)

Senior Analyst (O&M)



The Arunachal Pradesh Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 247, Vol. XIII, Naharlagun, Monday, December 19, 2005 Agrahayana 28, 1927 (Saka)

GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
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OFFICE MEMORANDUM

The 15th December, 2005

No. OM-74/2005. – Of late, it has been observed that various Departments under the Government of Arunachal Pradesh are following different procedure for disposal of unserviceable, stores/items including vehicles, equipments, machineries etc. Instances of disposal of such items to persons of choice on the basis of reserved price or there about and without following proper procedure, have come to the notice of the Government. It is apparent that any adhoc manner of disposal is not to the best advantage of the Government since it does not fetch the value which would have accrued to the Government if disposal was made through public auction/open tender after due publicity.

2. In view of above and to ensure that the Government exchequer does not suffer loss, Governor of Arunachal Pradesh is pleased to decide that henceforth following procedure should be followed by all concerned for every type of disposal of unserviceable and surplus stores:-

- 1) All kinds of disposals are to be made through open auction or by inviting closed/sealed tenders quoting offer price after inspection of the stores at site, after giving wide publicity through newspapers.
- 2) The 'reserved price' for the items/stores should be fixed based on their 'life period' and where no life period has been prescribed, the same should be fixed after consultation with the manufactures.
- 3) A board should be constituted consisting of not less 3 (three) members in each department which should include two technically qualified persons(s) inclusive of a representative with knowledge of financial matters from the department. The Board so constituted shall take into account the condition of stores and record suitable reasons for recommending the price. The board shall also go into the details to record its views if there was any negligence on the part of any officials(s) which has resulted in stores/items becoming unserviceable obsolete.

- 4) Relatives of the official/Head of the Department connected with the disposal of stores/items shall in no case take part in the bid for auctioning/tendering either directly or indirectly. If any such incident(s) comes to the notice of the Government, this will be viewed seriously to attract disciplinary actions.
- 5) Applying political pressure and obtaining recommendation of public leaders to augment his/her chances to acquire the stores/items with or without participating in the bidding shall disqualify the bidder(s) altogether even if his/her bidding turns out to be the lowest.
- 6) The rules/procedures as prescribed in General Financial Rules (GFRs) and CPWD Manual are to be strictly adhered to while declaring the stores as surplus/obsolete/unserviceable and in the follow up action for disposal.
- 7) In case of any doubt in any particular case, the matter may be referred to Administrative Reforms Department or Finance Department for clarification and guidance.

Henceforth, disposal of condemned Government/stores shall be made only through Open Auction/Tender. All the procedures prescribed prior to issue of this office memorandum shall be treated to have been reviewed.

This office memorandum shall also supercede Government circular issued vide No. TPT(A)/104/79 dated 5th June, 1991.

Kewal K. Sharma,
Commissioner & Secretary (AR)
Government of Arunachal Pradesh,
Itanagar.