



ARUNACHAL PRADESH REGIONAL OFFICE
Bank Tinali, VIP Road, Itanagar – 791 111
P.B. No. 133

NATIONAL BANK FOR
AGRICULTURAL AND RURAL DEVELOPMENT

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Ref. No. NB.AR./1698/RIDF-XI/2005-06
24 October 2005

Chief Engineer
Public Works Department (EZ),
Government of Arunachal Pradesh,
Itanagar – 791 111

Dear Sir,


RIDF – Checklist for Formulation of Projects

As you are aware NABARD have been providing loans to State governments for taking up rural infrastructure projects under RIDF from 1995-96. The funding is based on project based lending which entails submission of detailed project reports containing technical and financial parameters, drawings maps etc. submitted by the implementing departments of State Governments.

Of late, it is observed that the information submitted by the Implementing Departments lack details with respect to technical and financial parameters specified by NABARD which is amounting to avoidable correspondence with the departments leading to delay in sanction of the project. In view of the same, we forward herewith a set of checklist for use by the concerned Implementing Departments in preparation of project reports in respect of irrigation, roads & bridges, social sector and agriculture & allied activities.

We therefore request you to make use of the above guidelines and submit the same to us along with the DPRs which will be useful in speeding up the pace of project preparation, appraisal and sanction.

With regards,
Yours Sincerely,


(BM Meena)
General Manager

Encl: as above.

**Check List for preparation of Detailed
Project Report to be submitted for loads under RIDF**

Road/Bridge project

i)	Name of Project	:
ii)	Districts covered	:
iii)	Project outlay (Rs. crore)	:

Sl. No.	Item	Remarks	Furnished (Yes/No)
1.	General		
	i)	Whether the project is prioritized by the State Govt.	
	ii)	Whether the project submitted through the Nodal Department.	
	iii)	Whether the project included in the State Plan	
2.	Clearance from (wherever applicable)		
	i)	Ministry of Environment & Forest	
	ii)	Ministry of Railways	
	iii)	Administrative Approval	
	iv)	Technical Sanction	
	v)	Land Acquisition – Extent, status and time frame.	
3.	Technical Aspects		
	i)	General	
	a.	Whether Master Plan prepared by State Govt. and proposed projects are as per Master Plan	
	b.	Whether proposed projects are new or strengthening of existing roads	
	c.	Whether proposed projects have been designed as per IRC standards. Reasons for deviation, if any should be spelt out	
	d.	Type of road projects – Village Roads, Other District Roads, Major District Roads	
	e.	Whether fair weather connectivity is proposed, reasons for same to be elucidated	

Sl. No.	Item	Remarks	Furnished (Yes/No)
	ii) Road Projects		
	a. Details of roadway, carriageway, pavement thickness (formation, sub-base, base courses, black topping), culverts and small bridges in existing and proposed conditions to be furnished in relevant Annexures		
	b. Extent of Cement Concrete sections, wherever provided to be detailed.		
	c. Justifications for widening / strengthening should be supported by relevant data along with year of construction		
	iii) Bridge Projects		
	a. Hydraulic data, geo-technical details of foundations, design details and drawings be furnished Bridge projects with detailed investigations should only be posed.		
4	Financial Aspects		
	i. Schedule of rates adopted (Whether updated to current costs)	Year	
	ii. If not, whether cost proposed will be sufficient to create assets		
	iii. Cost Estimate	Total physical quantity, already completed and balance to be completed for each item of development should be detailed with unit cost and analysis	
	a. Item-wise cost of project		
	b. Item-wise expenditure incurred		
	c. Item-wise balance works		
	d. Item-wise RIDF loan		
	e. Item-wise State Govt. contribution		
	f. Year-wise phasing of RIDF loan and State and Govt. contribution (2 year phasing allowed, reasons for 3 year phasing, wherever required)		
	g. Bar/PERT/CPM chart for project execution		
	h. Specific justifications for high cost of development		
5.	Benefits and justification		
	Overall impact of the project need to be assessed and details.	Potential (road in km and bridge in m span) Population benefited, Access to Marketing/ tourist/ pilgrimage centers (numbers to be furnished)	

Sl. No.	Item	Remarks	Furnished (Yes/No)
		PCU data with likely saving in VOC etc. Non-recurring and recurring employment generation. Income 'Without' and 'With' project and cash statement to be furnished.	
6.	Operation and Maintenance		
	Arrangement for O/M of projects after completion		
7.	Infrastructure Facilities		
i.	Organizational structure of the Implementing Department.		
ii.	Capacity and preparedness of the Implementing Department and status of implementation of earlier sanctioned projects		
iii.	Quality control infrastructure and mechanism		
iv.	Availability of Labour		
v.	Budget Provision		
a.	For contribution of State Share		
b.	For subsequent O&M		
c.	For repayment of loans – Principal and interest		
8.	Project Risks		
i.	Land acquisition		
ii.	Forest clearance		
iii.	Railway road crossings		
iv.	Construction hazards		
v.	Any other risk		
9.	Convergence with any other programme.		